



**Cwmaber Infants School
Governors
Annual Report to Parents
2021-22**

A Message from the Chairperson

This last school year again has been an unusual one with Covid 19 affecting the work of the school. However, every member of staff rose to the challenge to minimise any disruption to the pupils' education. The pupils responded well in those trying circumstances. The Governing Body was grateful for the continuing support from parents during those difficult times when our school was being affected by Covid 19 and the accompanying regulations. The school is now getting back to normal which is a relief to us all.

I am pleased that the collaboration with Cwmaber Junior School in having Mrs Bethan Davies as an Executive Headteacher covering both schools continues to work well and the two schools are continuing to improve the links between them. The two schools have worked well together in order to prepare for the new Curriculum for Wales so that progression through the curriculum will be seamless for our pupils.

Cllr John Taylor

This report is a summary of the steps taken by the Governing Body in discharge of its functions since the last report to parents in Autumn Term 2021. Much of the content is statutory e.g. financial information and statistics.

The full governing body meets at least once a term, whilst a number of sub-committees meet as needed. A copy of the minutes of all Governing Body meetings is retained by the EAS and by the school which are available for your inspection, if required.

Annual Reports to Parents

Parents have the right to request a meeting with the governing body up to three times a year.

Full details can be obtained from

<https://gov.wales/sites/default/files/publications/2018-03/statutory-guidance-to-the-governing-bodies-of-maintained-schools-in-wales-regarding-the-duty-to-hold-meetings-with-parents.pdf> or from the school. As there were no requests, no meeting was held under Section 94 of the School Standards and Organisation (Wales) Act 2013.

Parents' Meeting

Governors are responsible for the management of the school legislation and policies of the Local Authority. The Governing Body under the Local Management School (LMS) now has fully delegated powers, which means the Governing Body acts like a “Board of Directors” in a business.

The full Governing Body meets at least once a term.

The Headteacher provides regular detailed reports for discussion with the Governors concerning a wide range of issues such as staffing, curriculum development and pupil matters.

To ensure we carry out delegated duties efficiently, Governors have attended appropriate training.



The Governing Body

Name	When Appointment Ends	Type of Governor
Cllr P. Cole	May 2026	Community Governor appointed by the Community Council
Mrs S. Price – Vice Chairperson	October 2023	Community Governor appointed by the Governing Body
Mrs C. Thomas	June 2026	Community Governor appointed by the Governing Body
Mrs K. Davies	December 2023	Community Governor appointed by the Governing Body
Mrs B. Davies	Ex officio	Headteacher
C.B. Cllr J. Taylor – Chairperson		L. A. Representative
Miss E. Bennett		L. A. Representative
Mr K. Brace		L. A. Representative
Mrs V. Foley	February 2026	Parent
Mrs N. Davies	October 2022	Parent
Dr R. Davies	March 2024	Parent
Mrs L. Jenkins	July 2025	Parent
Mrs H. Davies	February 2023	Staff Representative
Mrs L. Evans	September 2026	Teacher Representative

C.B. Cllr J. Taylor – Chairperson c/o Cwmaber Infants' School

Financial Statement

A financial statement is available on request.

- The Helping Hands Committee generously donated money for resources.
- Pupils and staff raised money for various different charities throughout the year.
- No travel or subsistence allowances were paid to members of the governing body.



The section 52 statement provided by the local authority can be found at <https://www.caerphilly.gov.uk/My-Council/Strategies,-plans-and-policies/Education/Section-52-budget-statement> or ask at the school.

See Appendix 1 for Outturn Report

Attendance

Parents are politely reminded that if their child is absent from school, it is necessary to inform the school in writing or by telephone of the reason for the absence – preferably on the first day of the absence.

An illness, medical appointment, family holiday etc., is recorded as an authorised absence. If no explanation is received by the school then an unauthorised absence is recorded in the register – this category includes holidays of more than two weeks in any given academic year.



All pupils should be on the premises at least five minutes before the official starting time of 9am. The support of parents / carers on this front is appreciated, because children persistently arriving late in school lose a great deal of valuable educational time. Late arrivals also disrupt the teaching groups they are involved with as these have invariably started on their daily routines.

Destination of School Leavers

We have no pupils aged 15 or 16 on whom to report.

School Activities and Community Links

Virtual Assemblies – The Benefice and Club 707 provided weekly online assemblies for pupils.

Harvest – We collected tins, jars and toiletries for the Aber Valley FC food bank.

Senghenydd Memorial – A small group of Year 2 pupils represented the school at the Memorial Service at the National Mining Memorial and laid a floral tribute.

Wear It Pink Day – Pupils came in in pink tops and gave donations towards Ysbyty Ystrad Fawr Hospital's Breast Cancer unit.



Autumn Fun Day. The children dressed up in fancy dress and had treats, a range of Autumn activities and watched a film in their class bubble.

Cinema Evening – Helping Hands held a Cinema Evening, with classes watching a film and enjoying snacks in their bubbles.

Fire Service – The Fire Service came to visit Class 2.



Photographs – Tempest Photographers took individual and class photos.

Flu Vaccinations – These were offered to all pupils.

Children in Need/Diabetes UK – We had a “Wear What You Like” day and brought in donations for Children in Need and Diabetes UK.

Rainforest Workshop – Class C thoroughly enjoyed learning more about the rainforest.

Christmas Wrapped Up – Year 2 pupils went to Beulah Chapel and took part in Club 707's Christmas activities.

Afternoon Tea with Santa - Each class had an afternoon tea and had a photo on the sleigh next to a wooden Santa. They were given a small gift.

Student Enterprise- The children made Christmas cards to sell.

Christmas Dinner- This was a joyful occasion with lots of Christmas jumpers. Donations were sent to Save the Children.

Christmas Parties – We dressed in party clothes and had a lovely last day of term.

National Elf Service – Santa's elves visited each class online and sent a sack of presents!



Nativity Plays – Our Nativity plays were filmed and the link sent out to parents to watch online.

St David's Day – The children dressed up in rugby shirts, red tops and traditional outfits and had Welsh activities in their classrooms.



World Book Day -This was a non-uniform day (fancy dress optional).

Comic Relief – We raised money with a dress down day.



Easter Party. The Easter term ended with class parties.

Fun Run - We ran round the yard and raised money for Abbie's Army, The Teenage Cancer Trust and The Dogs Trust.

Jubilee Party – We dressed in red, white and blue and had a “garden” party in the hall.

Designed 2 Smile – The Designed 2 Smile team sent in packs of toothbrushes and toothpaste for each child and interacted with the children online.

Kerbcraft – Year 2 undertook the Kerbcraft Road Safety programme.

Police – The local police officer came to talk to Classes 1 & 2.



Outdoor Week – We had a lovely week of outdoor activities, including class sports days.

Leavers' Assembly – This was a joyful occasion with a live audience.

Prom – The children dressed up and had lovely class parties, funded by Helping Hands.



School Visits

Nursery - Mountain Ranch

Reception – Cardiff Bay, Noah’s Ark Zoo Farm and local walks

Year 1 – Techniquest and Dan-y-Ogof and local walks

Year 2 – Techniquest, Parc Cwm Darran and Pugh’s Graden Centre and Fforest Fawr and local walks



Extra - Curricular Activities

Breakfast Club restarted and was well supported. An online Book Club was started after school.

Policies

Policies are generally adopted in line with Local Authority guidelines. Copies of all policies are available from the school

Term Dates 2021-22

	Starts	Half Term	Ends
Autumn Term 2022	2 nd Sept	31 st Oct - 4 th Nov	23 rd Dec
Spring Term 2023	9 th Jan	20 th Feb – 24 th Feb	31 st March
Summer Term 2023	17 th April	29 th May – 2 nd June	21 st July

Session Times

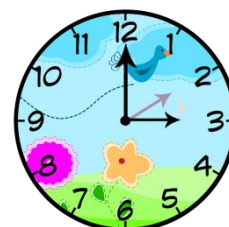
Start- 9.00 a.m.

Lunch break-12.00 – 1.00 p.m.

End of Day- 3.15 p.m.

Nursery a.m. sessions

9.00 – 11.30 a.m. and 12:45-3:15 pm



School Prospectus

The school prospectus is given to all new parents / carers when they enter the school. It is available from the school upon request.



Toilet Facilities

There are sets of toilets for both boys and girls at both ends of the school and in nursery. In addition, there is a disabled toilet and shower room for use by pupils or by adult visitors. There are three staff toilets. All toilets are cleaned daily.



Healthy Eating

Healthy eating is promoted through snack time, discussions about packed lunches, display boards, and our excellent school dinners. We are a “Healthy School” and have achieved the NQA Award for Healthy Schools.

Organisation

The Foundation Phase is implemented across the school. Work is differentiated in each class to maximise children’s learning. Additional support is given in Literacy and Numeracy, as needed.

Children with additional needs are supported according to the level of funding provided by the school budget and the Local Education Authority Inclusion services.

In consultation with CCBC, the school has been in the practice of addressing the requirement of the DDA. The Governing Body ensures all arrangements are in place for the admission and access for disabled pupils and visitors. All necessary steps are taken to make sure that disabled people are not treated less favourably.

Language

Cwmaber Infants’ is an English-medium school.

Use of Welsh Language



All pupils are taught through the medium of English. Welsh is taught as a lesson throughout the school and is used incidentally during the day, e.g. for instructions, counting etc.

The Governing Body would like to thank all parents / carers, the Helping Hands Committee, the non-teaching and teaching staff for their continued commitment and support.

Appendix 1

SCHOOL: Cwmaber Infants

OUTTURN REPORT 2021-2022

OLAS	OUTTURN BUDGET 2021-22
<u>EMPLOYEES</u>	£
Teachers	224,746
Support Staff	280,320
Other Staff related costs	6,887
<i>Sub Total</i>	511,953
<u>PREMISES RELATED</u>	
Building Maintenance	7,056.00
Gas	4,433
Electricity	6,698
Rates	8,961
Water	1,549
Fire Fixtures	104
Cleaning Contract	4,045
Refuse Collection	-
Insurance	4,617
Hygiene	1,278
Alarms	1,222
Window Cleaning	-
CCTV	500
<i>Sub Total</i>	40,463

<u>SUPPLIES & SERVICES</u>		
Computer Costs	8,890	
Capitation/Stationary	7,365	
Music Support Services		-
Licences		488
School Trips		795
Telephone Charges	1,431	
Photocopying		-
Transport Hire / Swimming		-
Medical		-
Misc Expenses		143
Retrospective clawback -CAG		-
<i>Sub Total</i>		19,112
<u>SERVICE LEVEL AGREEMENTS</u>		
All Services		24,755
<u>SCHOOL DEVELOPMENT PLANS</u>		
(including PDG /EIG Overspend)		8,533
<u>TOTAL EXPENDITURE</u>		604,816
<u>INCOME</u>		
Reimbursement School Meals	1,895	
Supply Compensation	1,438	
Miscellaneous & Other Income		351
Devolved	13,000	
EIG / PDG	111,372	
Grant Funding	61,306	
Early Years Funding	10,169	
<u>TOTAL INCOME</u>		199,531
<u>NET EXPENDITURE</u>		405,285
<u>TOTAL SURPLUS/CONTINGENCY</u>		165,181
<u>TOTAL</u>		570,466

TOTAL FUNDING FOR SCHOOL

FUNDING

Formula Allocation (net of retro. adj)

Retrospective Adjustment from prev yr.

Total Formula Allocation

Total Carried Forward from prev. yr.

TOTAL FUNDING

BUDGET SHORTFALL

455,768

-

5,269

450,499

119,967

570,466