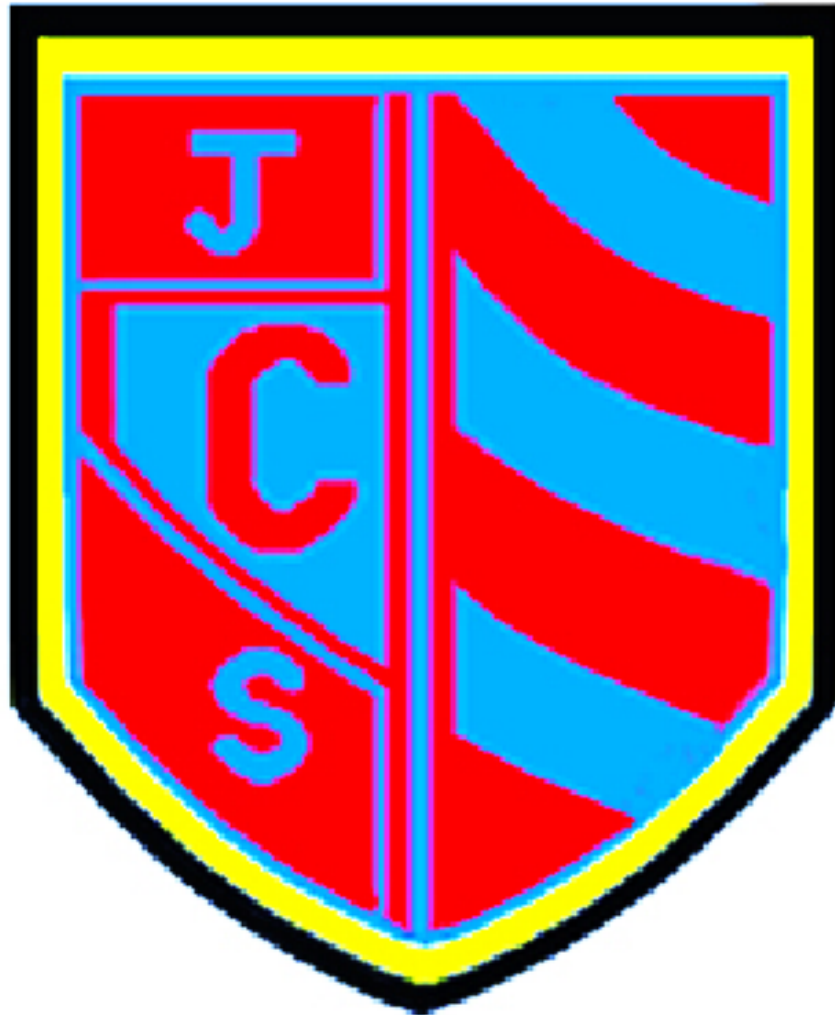


Charging and Remissions POLICY



Nurture Inspire
Achieve Together

Meithrin Ysbrydoli
Cyflawni Gyda'n Gilydd

Headteacher: B. Davies (Mrs)

Charging Policy

PURPOSE

The purpose of this policy is to set out what charges can and cannot be made for activities in Cwmaber Junior' School. The policy has been drawn up in accordance with Sections 449-462 of The Education Act 1996 which sets out the law regarding what charges can and cannot be made for activities in schools maintained by local authorities.

CIRCUMSTANCES WHERE NO CHARGE IS MADE

No charge will be made for:

EDUCATION IN SCHOOL

-  Education provided wholly or mainly during school hours.
-  Admission to school for children of compulsory school age.
-  Activities which are part of the curriculum or part of Religious Education.
-  The supply of any materials, books and instruments or other equipment.

TRANSPORT

-  Transporting registered pupils to or from the school premises, where the local authority has a statutory obligation to provide transport.
-  Transporting registered pupils to other premises where the governing body or local authority has arranged for pupils to be educated.
-  Transport provided in connection with an educational visit which is part of the curriculum.

MUSIC TUITION

-  The school has a SLA with Caerphilly Music Service to assist children with learning to play musical instruments.

CIRCUMSTANCES WHERE THE SCHOOL MAY CHARGE PARENTS

Optional Extras

Charges may be made for other activities known as 'optional extras'. Where an optional extra is being provided, a charge may be made for providing materials, books, instruments, or equipment as follows:

EDUCATION

-  Activities which take place mainly or wholly out of school time if they are not part of the curriculum and not part of religious education.
-  Materials used in practical subjects and project assignments provided parents have agreed in advance that they or the pupil wish to keep the finished product e.g. ingredients or materials.

MUSIC TUITION

-  Musical instrument tuition provided to individual pupils or to a group of not more than four pupils if the teaching of music tuition is not part of the curriculum.

VOLUNTARY CONTRIBUTIONS

Although schools cannot charge for school time activities, voluntary contributions may be sought from parents for activities which supplement the normal school curriculum. Requests to parents for voluntary contributions will state that:

-  there is no legal obligation to make a voluntary contribution;
-  pupils will not be excluded through parents' inability or unwillingness to pay;
-  pupils of parents who cannot contribute will not be treated any differently; and
-  where there are not enough voluntary contributions to make the activity possible and there is no way to make up the shortfall, the activity will be cancelled.

Requests made for voluntary contributions made in respect of individual pupils must not include any element of subsidy for any other pupils wishing to participate in the activity whose parents are unwilling or unable to pay the full charge.

SUPPLEMENTARY INFORMATION

Uniform, P.E. Kit, Calculators, Pens etc. Aprons

-  Parents can be invited to equip their child with items of personal equipment intended to be used solely by their child.

Breakages and Damage

-  Where a pupil's behaviour results in damage to school property or equipment, parents may be asked to pay for the necessary repair or replacement. Each incident should be dealt with on its own merit and at the school's discretion.

POLICY INFORMATION:

POLICY	Charging
DATE UPDATED	January 2023
POLICY UPDATED / WRITTEN BY	B. Davies
SIGNED- HEADTEACHER	<i>B. Davies</i>
SIGNED - CHAIR OF GOVERNORS	Cllr J.Taylor
REVIEW DATE	January 2026